

**NOTIFICATION FOR RECRUITMENT OF HANDHOLD SUPPORT ENGINEERS FOR THE IMPLEMENTATION
OF E-OFFICE PROJECT IN ALAPPUZHA DISTRICT**

The District e-Governance Society (DeGS) of Alappuzha is hiring experienced hands for the post of Handhold Support Engineers (HSE) for roll-out of e-Office Project by Kerala State IT Mission (KSITM) throughout the government offices of the district.

Job Specification

- a) No. of vacancies available: Two (2)
- b) Appointment will be on Contract under KSITM based on the rank list prepared by DeGS
- c) Salary: Rs.18,000 (to be fixed by KSITM from time to time) + Telephone bill reimbursement of Rs.500/- pm + T.A. against actual
- d) The appointment, being purely contractual in nature, the appointee shall not be entitled for any gratuity, provident fund, or pension benefit
- e) HSEs would be required to travel to various locations within the district as part of their work

Eligibility Criteria

- a) Age: Must be less than 35years as on 01-11-2016
- b) Educational Qualification: BTech (IT/Computer Science/Electronics and Communication) / MCA / MSc (Computer or Electronics) from a recognized University
- c) Must have written and conversational proficiency in English and Malayalam
- d) Must be willing to work at field level within Alappuzha district
- e) Must have a minimum of 1 year experience as System/Network Engineer
 - Experience in eGovernance projects or Government projects desirable
- f) Must be a native of Alappuzha district

Interested candidates may submit the application in the prescribed format (available as the second page of this document) along with self attested copies of documents to prove age, educational qualification and experience. **Applications must be submitted by post or by hand to the following address: District Collector, Civil Station, Alappuzha – 688001 on or before 08-11-2016. Envelope must be superscribed with heading “Application for HSE – eOffice”.**

Eligible applicants will be invited for examination / interview immediately. Original Documents in proof of prescribed experience, educational qualifications, date of birth, address etc. shall be produced at the time of interview or at any time as required. Failure to produce the proof of qualification and experience will entail rejection of application.

Date: 01-11-2016

Sd/-

District Collector

DeGS ALAPPUZHA -RECRUITMENT OF HANDHOLD SUPPORT ENGINEERS for e-OFFICE

APPLICATION FORM

Name of the Candidate	
Email	
Mobile No.	
Date of Birth	
Present Address with PIN Code	
Permanent Address with PIN Code	

Details of Educational Qualifications (UG / PG only – in reverse chronological order)

Degree with Branch	University	Year of study	% marks / CGPA

Details of Work Experience (in reverse chronological order)

Company / Organization	Designation	Govt. / Private	Duration of work (in months)

Certifications / Add-on Courses (only those relevant to the job role may be mentioned)

I have read and understood the notification and hereby declare that all the information I have mentioned in this application is true and self attested copies of documents proving the same have been attached.

Place :

Date :

Signature of the Candidate